



KONICA MINOLTA

12th March, 2021

KONICA MINOLTA BUSINESS SOLUTIONS VIETNAM CO., LTD Internship Program

Konica Minolta is a Japanese company with business history over 100 years which manufactures and distributes products & services in the print technology industry. <https://www.konicaminolta.vn/vn-en/>

As one of the top leading companies in the field of digital printing and innovative technology solutions, Konica Minolta Business Solutions Vietnam Co., Ltd. is committed to provide technological products and services actively to support the enterprises in Vietnam. With a wide range of products and services for each business segment, Konica Minolta is constantly modernizing and professionalizing the office environment as well as contributing to the profitability of business operation in the printing industry. Konica Minolta products are certified for environmentally friendly & energy-saving standards and provide the ultimate solutions effectively.

As a company HR strategy to cultivate potential human resources as well as talent acquisition, and Konica Minolta Group's philosophy for social responsibilities/contribution to the community in Vietnam, we are delighted to look for qualified candidates with our Internship Program.

Konica Minolta Internship Program

- + The students to work at the company to understand the business, learn from coordination with Konica Minolta colleagues (50% work, 50% study)
- + 02 months of internship period
- + Internship Program is implemented quarterly from different department
- + Around 02 students/quarter/office
- + Working time & office location:
 - + HCM: 08:30 -17:30 Mon-Fri at Bitexco Financial Tower 8F, No.2 Hai Trieu, District 1, HCMC
 - + Hanoi: 08:00 - 17:00 Mon – Fri at No.5 Nguyen Ngoc Vu, Trung Hoa, Cau Giay, HN

General Requirement:

- + Final year students at universities
- + Hard working, active, team working mind
- + Eager to learn new knowledge and experience
- + Enthusiastic, demonstrate “can do” attitude
- + Good communication in both English and Vietnamese

Provided Benefit:

- + Opportunities to learn and work in an international company
- + Study about high technology products/services
- + Experience the professional working environment
- + Lunch, parking allowances to be provided
- + Company events: monthly birthday, quarterly dinner

Selection Processes:

1. Open selection:
 - + Online application by Company Website, Facebook KM Fan page, LinkedIn
 - + Direct application to HR Department:
HCM: lan.buithingoc@konicaminolta.com & HN: bich.lethihong@konicaminolta.com
2. Ability/potential assessment by interview

Konica Minolta Business Solutions Vietnam Co., Ltd.

Head Office: Unit 3, 8th Fl., Bitexco Financial Tower, No. 2 Hai Trieu St., Dist. 1, HCMC, Vietnam | **Tel:** +84 (28) 3915 4242 | **Fax:** +84 (28) 3915 3670

Branch Office: 05 Nguyen Ngoc Vu St., Cau Giay Dist., Hanoi, Vietnam | **Tel:** +84 (24) 3776 7023 | **Fax:** +84 (24) 3776 7025

Email: info.bvn@konicaminolta.com | **Website:** www.konicaminolta.com/vn-vi/ | **Facebook:** Konica Minolta Vietnam

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3. Company internal discussion/selection
4. Offering

Let's initiate your career at Konica Minolta!

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RECRUITMENT – TECHNICAL SERVICE ENGINEERS

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As a company HR strategy to cultivate potential human resources as well as talent acquisition, and Konica Minolta Group's philosophy for social responsibilities/contribution to the community in Vietnam, we are delighted to look for qualified candidates for the position of **Technical Service Engineers** as below:

Job Description:

- Perform maintenance, repairs on assigned products including technical diagnostics, break/fix, installation, removal and customer call assistance
- Assist in ordering parts, stocking and inventory control
- Train end users in proper care and using of copiers, including phone support, in house training and explanation of service performed
- Manage inventory of parts, service call activities and perform associated administrative tasks
- Provide customer training on assigned products in accordance with current field procedures
- Ensure customer satisfaction
- Collaborate and co-operate to accomplish the cross sectional projects
- Input work order data and labor in to computer tracking system
- Other assignments as requested from direct superior

General Requirement:

- ✚ 1-2 years of working experience in the printing equipment technical services
- ✚ Good technical knowledge, troubleshooting skills
- ✚ Strong planning and analytical skills, good communication, negotiation and presentation skills
- ✚ Well organized, high sense of responsibilities, team work
- ✚ Hard working, active, team working mind
- ✚ Eager to learn new knowledge and experience, enthusiastic, demonstrate “can do” attitude
- ✚ Good communication in both English and Vietnamese

Provided Benefit:

- ✚ Opportunities to learn and work in an international company
- ✚ Study about high technology products/services
- ✚ Experience the professional working environment
- ✚ Competitive salary + lunch, parking, transportation allowances
- ✚ Company events: monthly birthday, quarterly dinner, company trip, family day
- ✚ 24h accident insurance + Private health insurance
- ✚ 13th month bonus
- ✚ 12 day of annual leave (max payment for unused annual leave is 10 days)
- ✚ Annual health check at international clinic

Working time: 08:30 -17:30 Mon - Fri

Office location: 8th floor, Bitexco Financial Tower, No.2 Hai Trieu, District 1, HCMC

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The suitable and interested candidates can apply by sending your updated CV to HR Department:

⇒ lan.buithingoc@konicaminolta.com

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